

# Harewood Primary School



**Aspire, Acquire, Achieve**

## Special Educational Needs and Disability Policy

Approved by Governors:	September 2023
Review Date:	September 2024
Signed by Headteacher:	
Signed by Chair of Governors:	

# Harewood Primary School

## Special Educational Needs and Disability Policy

### **This policy should be read in conjunction with:**

Special educational needs and disability code of practice: 0 to 25 years – June 2014

Children and Families Act 2014

Equality Act 2010

Working Together to Safeguard Children (2013)

Keeping Children Safe in Education (2021)

Stockton SEND Local Offer

<https://www.stocktoninformationdirectory.org/kb5/stockton/directory/localoffer.page?localofferchannel=0>

Harewood Primary School SEND Information Local Offer

<https://www.harewoodprimary.org.uk/send/>

### **Special Educational Needs:**

A child or young person has SEND if they have a learning difficulty or disability, which calls for special educational provision to be made for him or her.

A child of compulsory school age or a young person has a learning difficulty or disability if he or she:

- has a significantly greater difficulty in learning than the majority of others of the same age, or has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools.
- For children aged two or more, special educational provision is educational or training provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools, maintained nursery schools, or by relevant early years providers.

### **(Special educational needs and disability code of practice: 0 to 25 years – June 2014)**

*“One of the fundamental principles of the Education Authority is to educate pupils in mainstream schools wherever possible, believing that for the vast majority of children and young people, educational achievement can be best facilitated within such a setting.”*

Stockton-On-Tees Education Development Plan

### Mission Statement

- We aim to create a secure, caring, happy environment where all are valued.
- We aim to actively promote a range of values through our environment and the relationships we foster. These values are equality, fairness, honesty, trust and respect. We aim to ensure that all children develop self-esteem, self-confidence and self-discipline as well as respect and consideration for others.
- We believe in a positive, productive partnership between home, school and the community.
- Our aim is that all our children fulfil their maximum potential in all aspects of their learning.

- We endeavour to ensure that all children are given equal access to the breadth and balance of a well-delivered National Curriculum. We strive for the highest possible standards of achievement for all children.

### **Aims**

- We aim to provide an environment and ethos that promotes inclusion for all children.
- Our aim is that all children with special educational needs are able to fulfil their maximum potential in all aspects of their learning, social and personal development.
- We aim to ensure that all children whatever their educational needs have access to the National Curriculum through a broad and balanced curriculum.
- We aim to provide early identification and appropriate intervention for children with special needs.
- We aim to liaise with and include parents in the provision of education for their children, working in close partnership
- We aim to work in close partnership with the range of support services; LA agencies and Health and Social Care to access as much support as we can to improve the educational provision we offer.
- We aim to use adaptive teaching methods so that activities deliver the learning outcomes, to meet the needs of all children.
- We aim to use Quality First Teaching to ensure that children's needs are accommodated for and are able to reach their full potential.
- We aim to provide a variety of teaching styles that will match the diverse learning styles of children.
- We aim to develop the knowledge and understanding of our teaching and support staff through attending training on key areas of special needs, such as autism.
- We aim to provide an appropriate learning programme for children with special needs, which enables them to progress and develop and which follows a pattern of planning and review.
- We aim to systematically monitor and review the progress of children with special educational needs.

### **Admission**

Children are admitted if they live within the school admission zone. Children outside the zone are admitted on parental request if the year group has not exceeded the statutory number. Children wishing to transfer from a neighbouring school are directed to the admissions section of the LA.

We are fully accessible to children with mobility problems. We have wheelchair access and disabled toilets. School will take all reasonable steps to ensure that:

*They **must not** directly or indirectly discriminate against, harass or victimise disabled children and young people*

*• They **must** make reasonable adjustments, including the provision of auxiliary aids and services, to ensure that disabled children and young people are not at a substantial disadvantage compared with their peers.*

**(Special educational needs and disability code of practice: 0 to 25 years – June 2014)**

**No child is refused a place because of learning, medical or physical mobility difficulties.**

## **Assessment**

School assesses each pupil's current skills and levels of attainment on entry, building on information from previous settings and key stages where appropriate. All children in school are continually assessed through marking work, discussion, testing and questioning. Progress is carefully monitored. Teacher's record significant data twice a year on our Insight tracking system to enable them to identify children with special needs and monitor progress. This should seek to identify pupils making less than expected progress given their age and individual circumstances. This can be characterised by progress which:

- is significantly slower than that of their peers starting from the same baseline
- fails to match or better the child's previous rate of progress
- fails to close the attainment gap between the child and their peers
- widens the attainment gap

Teachers are responsible and accountable for the progress and development of pupils in their class. High quality, personalised adapted teaching is the first step in responding to pupils who may have SEND. Where progress continues to be less than expected the class or subject teacher, working with the SENDCO, should assess whether the child has SEND. While informally gathering evidence (including the views of the pupil and their parents) schools should not delay in putting in place extra teaching or other rigorous interventions designed to secure better progress, where required. The pupil's response to such support can help identify their particular needs.

### **Assessment for SEND children:**

The following materials are used within school to assess children, assisting teachers in early identification of Learning Difficulties:

- Baseline assessment on entry to school.
- BPVS: this measures a child's acquired language, which is the component of IQ that is closely associated with literacy skills.
- Non-Verbal Reasoning: This measures a child's ability to reason using patterns and is closely associated with numeracy.
- Ravens visual test to test the visual memory of children.
- TAP's: Auditory processing test.
- Boxall Profile Online: Used with children demonstrating emotional difficulties and challenging behaviour. This online tool allows the structured assessment of the developmental progress of children's behaviour and generates a wide range of strategies and resources which the class teacher selects from, includes within the child's SEND support plan and implements in school.
- V-SEND tool
- Strengths and Difficulties questionnaire
- Stirling Children's Wellbeing Scale
- Making Sense sensory assessment
- 

If Special Educational Needs are identified, a meeting is arranged with parents to discuss assessments, SEND Support plans and any specialist assessments, which may be necessary.

If a parent/carer has any concerns about their child's progress and feels that they aren't making progress they can talk to the class teacher and Mrs Burns (School's Special Educational Needs and Disability Coordinator).

### **Specialist SEND Assessment**

In identifying a child as needing SEND support, the class teacher, SENDCO and the child's parents, will have carried out assessment, monitoring and analysis of the child's needs. This initial assessment will be reviewed regularly to ensure that support is matched to the needs of the child. Where the child's progress continues to be less than expected, the SENDCO will make referrals to Specialist SEND Services for more specialist assessment or from health, social services or other agencies external to school. This is always done in partnership with, and with the consent of, parent / carers.

### **Specialist teachers**

School can refer children with a visual impairment or hearing impairment to specialist services for both assessment and strategies to support children. This Specialist teacher can then devise a programme to deliver to children and incorporate into a SEND Support Plan.

School can refer to the Local Authority's One Point Panel for Specialist Teachers (Cognition and Learning; Social, Emotional and Mental Health; Communication and Interaction) to come in to school to observe, assess and provide recommendations and strategies to support children.

### **Educational Psychologist**

Referral to an Educational Psychologist can be made by school, if school feel that more specialist assessment is required. The Psychologist will consult with school and parents; observe the child and carry out individual assessment.

### **Physiotherapist**

A referral can be made by the Educational Psychologist or the child's GP if assessment by a physiotherapist is required.

### **Occupational Therapist**

A referral can be made by School, the Educational Psychologist or the child's GP if assessment by an Occupational Therapist is required.

### **CAMHS (Children and Adult Mental Health Services)**

A referral can be made by School, the Educational Psychologist or the child's GP if assessment by CAMHS is required.

### **Neurodevelopment (ASD and ADHD) Pathway**

A referral can be made by school, in conjunction with parent/carers, if a child has signs of ASD or ADHD.

### **Thrive assessment**

School are able to organise Thrive assessments for children with social, emotional and mental health difficulties and those who display challenging behaviours.

### **ICT assessment**

The Special Needs ICT Assessment Consultant, will carry out an ICT assessment for children where ICT can be used to support their Special Needs.

### **Speech and Language Therapist**

School can refer to this service for an assessment of Speech and Language.

### **Sunflower Sensory Service**

A referral can be made to the Sunflower Sensory Service for the Sunflower parent-training programme, to provide strategies for children experiencing sensory integration difficulties.

## **SEND support in schools**

Where a pupil is identified as having SEND, Harewood Primary School will take action to remove barriers to learning and put effective special educational provision in place. This SEN support will take the form of a four-part cycle – **assess, plan, do, review**, through which earlier decisions and actions are revisited, refined and revised with a growing understanding of the pupil's needs and of what supports the pupil in making good progress and securing good outcomes. This is known as the graduated approach. It draws on more detailed approaches, more frequent review and more specialist expertise in successive cycles in order to match interventions to the SEN of children and young people.

### **(Special educational needs and disability code of practice: 0 to 25 years – June 2014)**

Where a child has social, emotional and/or behavioural difficulties, a Boxall Profile Online assessment will be carried out. This is completed by the teacher any consistent causes of behaviour patterns. The Profile generates a wide range of strategies and resources which the class teacher selects from and includes within the child's individual learning plan. Where this is being used it will be in place of a SEND support plan. However, it will follow the same graduated approach to ensure that targets and are being reviewed and progress updated on a termly basis.

### **Education Health Care Plan**

For a few pupils the help given through SEND Support may not be sufficient to enable the pupil to make adequate progress. It will then be necessary for school, in consultation with the parents and any external agencies already involved, asking the LA to initiate an Education Health Care Assessment where a more detailed assessment of the child's needs can be made and, if deemed appropriate, an Education Health Care Plan (EHCP) put in place.

### **Additional access arrangements**

SEND children may need additional arrangements so they can take part in formal assessments, including the end of key stage 2 tests. This may include additional time; modified large print, enlarged papers, braille, recorded papers, enhanced diagrams, apparatus, coloured overlays, a reader, scribe or compensatory marks for children who have a profound hearing impairment. These arrangements will be part of the child's normal classroom practice, identified on their SEND Support plan.

### **Children whose first language is not English**

Identifying and assessing SEN for children or young people whose first language is not English needs to be carried out carefully. All aspects of a child's performance in different areas of learning and development should be examined to establish whether lack of progress is due to limitations in their English language or if it arises from SEN or a disability. Difficulties related solely to limitations in English as an additional language are not SEN.

The Special Needs and Disability Code of Practice- 0-25-June 2014 identifies four broad areas of need:

### **Communication and interaction (CI)**

Children and young people with speech, language and communication needs (CI) have difficulty in communicating with others. This may be because they have difficulty saying what they want to, understanding what is being said to them or they do not understand or use social rules of communication. They may have difficulty with one, some or all of the different aspects of speech, language or social communication at different times of their

lives. Children and young people with ASD, including Asperger's Syndrome and Autism, are likely to have particular difficulties with social interaction. They may also experience difficulties with language, communication and imagination, which can affect how they relate to others.

### **Cognition and learning (CL)**

Support for learning difficulties may be required when children and young people learn at a slower pace than their peers, even with appropriate differentiation. Learning difficulties cover a wide range of needs, including moderate learning difficulties (MLD), severe learning difficulties (SLD), where children are likely to need support in all areas of the curriculum and associated difficulties with mobility and communication, through to profound and multiple learning difficulties (PMLD), where children are likely to have severe and complex learning difficulties as well as a physical disability or sensory impairment. Specific learning difficulties (SpLD), affect one or more specific aspects of learning. This encompasses a range of conditions such as dyslexia, dyscalculia and dyspraxia.

### **Social, emotional and mental health difficulties (SEMH)**

Children and young people may experience a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour. These behaviours may reflect underlying mental health difficulties such as anxiety or depression, self-harming, substance misuse, eating disorders or physical symptoms that are medically unexplained. Other children and young people may have disorders such as attention deficit disorder, attention deficit hyperactive disorder or attachment disorder.

### **Sensory and/or physical needs (S/P)**

Some children and young people require special educational provision because they have a disability, which prevents or hinders them from making use of the educational facilities generally provided. These difficulties can be age related and may fluctuate over time. Many children and young people with vision impairment (VI), hearing impairment (HI) or a multi-sensory impairment (MSI) will require specialist support and/or equipment to access their learning, or habilitation support. Children and young people with an MSI have a combination of vision and hearing difficulties.

Some children and young people with a physical disability (PD) require additional ongoing support and equipment to access all the opportunities available to their peers.

**(Special Needs and Disability Code of Practice- 0-25-June 2014)**

### **How is different SEND provision delivered in school?**

#### **- Curriculum and Teaching**

Children are taught in mixed ability mainstream classes with adaptive teaching and learning strategies and additional teaching assistant support. From Year 2, children are taught in streamed ability sets for Maths and English. SEN Interventions are delivered and monitored by SEN teaching assistants and teachers to meet their individual needs.

The curriculum is adapted to meet the needs of all children and has been planned to ensure the special needs of the children are met. Adaptations are made to teaching and learning styles to suit all children. The SENDCO monitors the provision of the curriculum provided and offers support and advice to staff. Lessons are observed and work is sampled.

- **SEND resources**

Specific resources are purchased across the curriculum to meet the needs of this group. There are designated rooms/space within school where SEN assessments and interventions can take place and where SEND resources are centrally located.

**'Westbury Room' - SEN Resource Room**

The 'Westbury Room' provides a central base for SEN resources and a place for specialist SEN agencies to assess and work with children.

**'Sunflower Room' – SEN Intervention Room**

The 'Sunflower Room' provides a central base for OT and Sensory Integration resources and a quiet space for therapeutic interventions such as Block Therapy to be delivered.

- **Therapeutic Interventions**

A number of staff have trained in a range of therapeutic interventions (Art as a Talking Therapy, Theraplay, Block Therapy, Sensory Integration Practitioner training, RRR Emotional Regulation programme, Colour Monster Programme, Hamish and Milo wellbeing interventions).

Block Therapy sessions are delivered within school by our SENDCO and a TA who have both completed practitioner training in Block Therapy. Children with communication and interaction difficulties and/or social and emotional issues are referred by their class teacher. Sensory activities are planned for children with a range of sensory difficulties and implemented by TAs within classes. The RRR/Colour Monster programmes are delivered where it has been identified that a child has difficulties with emotional regulation. The Hamish and Milo Wellbeing interventions cover a range of themes (conflict; diversity; resilience; anxiety; sadness; change and transition; loss and bereavement; self-esteem; friendship; strong emotions and anger) and Tas deliver these within year groups with small groups of children where a need has been identified by staff and/or parents/carers.

- **Specialist outside agencies**

Our staff work closely with a range of outside agencies to undertake regular assessment and offer specialist advice and support to staff. They also work directly with children.

**Play Therapist**

A play therapist works with children who have experienced trauma or who have had play therapy identified by other agencies.

**Alliance Psychology**

We refer children with social, emotional and/or behavioural difficulties for a range of therapeutic interventions delivered by Alliance Psychology staff (one-to-one counselling, family therapy, wellbeing courses, parent-led CBT sessions).

**Thrive**

We deliver Thrive strategies alongside the LA's specialist SEN HLTA for children with social, emotional and mental health difficulties and those who display challenging behaviours.

**Occupational Therapy**

An occupational therapist or therapy assistant will deliver programmes, where appropriate. School staff will deliver school programmes, where recommended by the Service.



### **Physiotherapy**

A physiotherapist or therapy assistant will deliver programmes, where appropriate. School staff will deliver school programmes, where recommended by the Service.

### **Speech and Language Therapist**

A speech and language therapist or therapy assistant will deliver programmes, where appropriate. School staff will deliver school programmes, where recommended by the Service.

### **How is SEND provision reviewed?**

The progress of all children on the SEND register is carefully monitored. SEND Support plans are continually kept under review and their success is evaluated with parents, carers and children at a termly review meeting. Parents' views on their child's progress are sought as part of this process each term. Pupils are part of the review and are involved in setting and evaluating targets.

Pupils will be encouraged to participate in setting their own targets for their SEND Support plans, in agreeing and implementing appropriate strategies, and evaluating the outcomes. Pupils are invited to SEND Support plan review meetings and their views are recorded on the SEND Support plan. They will be given the opportunity to contribute to the annual review process.

Children who have Education Health Care plans (EHCP) have termly reviews. One of these is an Annual Review where parents and agencies who work with the child are invited and views are recorded and sent to the Local Authority. Children in Year 6 have an additional Review early in Year 6 in advance of applications for Secondary school places. Where necessary, the SEND caseworker from the Local Authority is invited to attend and contribute to these meetings.

### **SEND Team**

#### **SEND coordinator – Jane Burns**

To work closely with the Headteacher and Deputy Headteacher (previous SENDCO) in the strategic development of the SEND policy and provision.

To manage and monitor the implementation of the SEND policy and procedures.

To manage the educational provision of the children with EHCPs.

To manage the SEND learning support assistants.

To arrange and attend annual review meetings.

To support class teachers and learning support assistants with advice and guidance.

To monitor pupil SEND files and SEND support plans.

To liaise with Stockton support services and relevant outside agencies.

To attend Stockton SENDCO briefings.

To manage the SEND budget and allocation and organisation of resources alongside the Head teacher.

To organise in-service training for staff and to keep abreast of current SEND information and ensure staff are aware of developments.

#### **EYFS – Ailsa Dinsdale**

To work closely with the SENDCO to manage and monitor SEND in Foundation Stage.

#### **KS1 – Sajeda Basharat/Emma Squires**

To work closely with the SENDCO to manage and monitor SEND in KS1.

## **KS2 – Kate Dawson**

To work closely with the SENDCO to manage and monitor SEND in KS2.

### **Role of the Class teacher**

Provide equal opportunities for children with SEND

Assess children's needs and in consultation with the SENDCO place them on the SEND Support Register.

Maintain pupil SEND files.

Assess children's needs and write termly SEND support plans; teach, monitor and review the plans termly.

Plan a range of activities adapted for children with special needs, through which to deliver the learning outcomes identified in the school schemes of work.

Prepare resources that are appropriate for children with special needs.

Plan alongside the Learning Support Assistants to ensure they are effectively involved in all aspects of learning for children with special needs.

Organise the classroom to provide opportunities for children with special needs to work in a range of different pupil groupings.

Keep a record of significant learning to identify progress made by children with special needs.

Communicate with parents termly to keep them informed about their child's progress.

Prepare reports for outside agencies.

Work alongside outside agencies.

### **Role of Teaching Assistants**

To attend SEND meetings concerning the children they work with to be fully aware of their special needs.

To attend planning meetings and be fully involved in the learning objectives for children with special needs.

To work under the direction of the class teacher and support children to facilitate their understanding of the lesson objectives.

To prepare and adapt resources to support learning.

To undertake assessment activities under the direction of the class teacher and feed back significant information.

### **Planning, Teaching and Learning Styles**

Planning is adapted to meet the needs of children with special needs. There is some differentiation by outcome but predominantly it is through planned activities that will be accessible to all children and enable all children to access the learning outcomes. There is some differentiation by pupil choice. Teaching styles are varied to match the different learning styles of children with special educational needs.

### **SEND Budget**

There is funding attached to the children with Education Health Care Plans and an allocation from the school budget share. These fund SEND teaching assistants. There is funding for the purchase of SEND resources and to fund staff development and training.

### **High Needs Funding**

All children on the SEND register have element 1 core education funding – standard teaching & learning and element 2 - additional support funding up to 6K. If additional

funding is required to support a child, an application is made to the Higher Needs One Point Panel by the SENDCO and class teacher.

### Resources

The SENDCO and SEND team liaise with curriculum leaders across school to identify resources to support children with SEND. These include adaptive equipment such as writing boards, laptops, pen grips, adapted tables and chairs, seat pads and tilts recommended by occupational therapy and physiotherapy. We use a range of resources to support children with sensory, attention and emotional difficulties. These include social skills programmes, fidget toys and Sensory Toys. These are used to provide helpful self-regulation for those with sensory needs and are ideal for calming and alerting, to promote focus and concentration and decrease stress levels.

There is a large selection of interventions carried out in school. Children are identified through a range of assessments. They are matched to the intervention most appropriate to their need and learning style. This is monitored through our costed provision mapping. Targets are identified at the beginning of the intervention and assessed at the end to see how successful it was.

### Interventions

Reading and Writing	Maths	Motor Skills	SEMH / Social skills
Toe by Toe	Numicon	Teodorescu	Block Therapy
Word Wasp	Numbots	Ed Club touch typing course	Boxall Profile
Hornet	Numbersense	LetterJoin	Socially Speaking
Blast	Precision Teaching	Precision Teaching	Social groups
Stile trays			Emotional regulation activities
Precision Teaching			

### Health & Safety

Children who have medical needs will have an individual care plan. This will outline details of their medical needs; any medication the child takes; symptoms to be aware of and adaptations that need to be made to the curriculum. Children with medical problems such as epilepsy are supervised closely, especially at playtime and lunchtime; additional adults are sent swimming to observe them at all times.

If a pupil was to have behaviour difficulties they would be closely supervised especially at playtime or lunchtime. These children would not be taken out of school if they posed a risk to themselves or others.

School is accessible to wheelchair users with ramps to each of the entrances and rails alongside the ramps. The organisation of furniture takes into consideration pupils with a physical disability to ensure they can move around school safely. There is a Soundfield System in place to support children with a hearing impairment.

### **Management of Procedures.**

- Plasc data is used to keep a record of children with SEND, stages and their need.
- A SEND register is kept and reviewed termly by the SENDCO. This identifies whether children are on SEND Support, or an Education Health Care Plan; their primary and secondary need; interventions and whether they are accessing external agencies
- Individual SEND Files are kept in a Year Group file and are the responsibility of class teachers.
- SEND is an agenda item in each team meeting. Copies of SEND Support plans are shared with each member of the year group with a role in teaching the pupil. Current SEND Support plans are accessed in 07.SEN.
- Reviews are carried out by the teacher most relevant to the child's needs.
- Children with high needs funding or an EHCP, have a termly costed provision map to outline how support is allocated and funding is used.

### **Parental Involvement**

Parents are consulted when a pupil is placed on the SEND register and are invited to reviews on a termly basis. As co-educators of children, their views are sought and valued and they have an important role to play in supporting SEND Support plans with work at home. Their views are written on SEND Support plans at the termly reviews. A copy of the SEND Support plan is provided following the review. Parents are invited to meet with professionals from outside agencies to discuss their child's needs and progress. Parents are invited to contribute to the EHCP annual review process by completing the What Matters Island parent view form and attending the EHCP annual review.

### **Support for parents and carers of children with SEND**

- **SEND weekly drop-in sessions**  
SEND drop-in sessions are held weekly within school (Wednesdays 2-3pm). These sessions are attended by our SENDCO, our Deputy Head and our Parent Support Advisor. Parents and carers are invited to attend the sessions if they have any concerns or queries regarding their child's SEND needs.
- **Contact with outside agencies**  
School have established relationships with a number of outside agencies which specialise in supporting families with children with SEND such as the Stockton Parent Carer Forum, Alliance Psychology, Bungalow Project and Daisy Chain. This enables staff to refer parents and carers to these agencies who can give them more specialist advice and guidance regarding their child's SEND needs and/or offer resources for them to access within the community.
- **Signposting to specialist training for parents and carers**  
School provides parents and carers with up-to-date information about courses available to them regarding a range of SEND issues so that they can become better equipped to support their children's needs. These include CAMHS online workshops, course ran by the local Children's Hub and Sunflower Sensory training for parents and carers.

### **Pupil Participation**

Pupils will be encouraged to participate in setting their own targets for their SEND Support plans, in agreeing and implementing appropriate strategies, and evaluating the outcomes. Pupils are invited to SEND Support plan review meetings and their views will be recorded on the SEND Support plan. They will be given the opportunity to contribute to the EHCP annual review process by completing the What Matters Island pupil view form and attending the review. We ensure that pupils who have Special Educational Needs are included in pupil voice groups across the curriculum to ensure that we are listening to the needs of our SEN cohort.

### **Transition**

Careful transition is planned between year groups, Key Stages and different schools. The needs of children on the SEN Register are discussed prior to transition to their next year group with both the child's current and next teacher. Provision and interventions are identified to meet these needs and SEND Support plan are written. The needs and requirements of children transferring from KS2 to KS3 are identified on the Transition spreadsheet and discussed with the SENDCO of their new school. Children who require additional High Needs Funding to support transition are identified and an application is made by the SENDCO and class teacher. Transition Guarantee plans are written for all children who have an EHCP. These are discussed at their transition review – a meeting between Harewood Primary, their chosen Secondary School and parents.

### **Role of the Governing Body**

This policy is the responsibility of the governing body. A Special Needs Governor, Elaine Pugh, has been appointed to work closely with school to ensure the policy is implemented. The Governing Body involves other bodies, including health and social service bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils.

### **SEND IASS**

[https://www.stocktoninformationdirectory.org/kb5/stockton/directory/advice.page?id=3Xi\\_pZSOLm4](https://www.stocktoninformationdirectory.org/kb5/stockton/directory/advice.page?id=3Xi_pZSOLm4)

Stockton's Special Educational Needs and Disability Information, Advice and Support Service (SEND IASS) builds on services offered by the Local Authority's Parent Partnership Service. It provides information, advice and support to parents/carers, children and young people aged 0-25, with special educational needs and/or disabilities. They provide impartial, confidential and free information, advice and support for the parents/carers, children and young people around issues relating to Special Educational Needs and Disabilities.

Parents, children and young people can contact the SEND IASS directly to request support and advice. You can speak to the SEND IASS Officer by telephoning the advice line on 01642 527158 who can offer a range of advice around educational issues. Their e-mail address is [SENDIASS@stockton.gov.uk](mailto:SENDIASS@stockton.gov.uk)

Danielle Ellesbury is the SEND Information, Advice and Support Officer.

**Complaints**

If a parent has a complaint regarding SEND at Harewood Primary School, they should speak to the SENDCO, Mrs Burns. If the problem is not resolved, it would be referred to the Head teacher, Mrs Heywood and then to the SEND Governor, Elaine Pugh.

Reviewed September 2023

To be reviewed September 2024

---